

**COMMITTEE OF THE WHOLE
MEETING MINUTES
MONDAY, MARCH 8TH, 2021**

Mayor Michael Limberg called the Committee of the Whole work session to order at 6:00pm via Zoom due to COVID-19.

In attendance was Blinkinsop, Herrin, Green, Boddicker, & Abdon; Absent: none.

Herrin moved to approve the agenda, motion seconded by Green, all ayes, motion carries.

Tom Engelmann gave a summary of his annual exam. He stated, as in past years, there is still an issue with the segregation of duties, which is typical in small towns that do not have enough employees to address this issue. He also reminded the city council that they have a fiduciary responsibility to review the financial reports.

Seth Porter joined the meeting to address the EMC Insurance renewal, stating that there will be a 7½% increase in the insurance premium over last year. Council member Boddicker recommended taking the renewal to the City Council Meeting for approval.

The Clerk stated that the CIP Scheduling was going to be pushed back approximately three weeks due to coordination efforts with Heidi Kuhl from Northland for the financial planning portion of the project and asked the council to look over the schedule for any conflicts.

Saladino recommended that garbage and recycling be taken back out to First Street for pickup for the residents located off First Street between Grove Street and Pine Street. He stated he would inform the affected residents of this change prior to this Thursday's garbage pickup if the council approved it at the March City Council Meeting.

The Civic Center has requested some assistance from the City in diverting the water flow away from its building until such time as curb and gutter is

installed. Water is seeping in on the southwest corner of their building as well as under the door at the north entrance. Saladino is working with Dave West to install 8-inch tile from the southwest corner of the Civic Center to go along the south side of the shelter and tee into another 8-inch tile to drain to the catch basin at the northeast corner of First Street and Grove Street. Saladino is expecting a quote from Dave West that he will present to the Council at the March City Council meeting.

Saladino then discussed the water line leak detection proposal from Steven Hiveley of Municipal Management Corp. He is offering a one-time offer to do a hydrant survey to look for leaks at a cost of \$500 per survey. He will then charge \$800 per leak found, not to exceed \$2,000 in total. This is a five year contract that Saladino thinks would be advantageous to Long Grove. It is a preventative measure. Hiveley only checks for the leaks, he does not repair them. Our Public Works Department along with Dave West would do the actual repairs.

Saladino informed the council that due to the amount of snow that we had this year, Public Works was forced to put the excess snow in Schultz Park and Lancer Meadows Park. Snow mapping would provide a future working document showing residents where excessive snow would be placed during the winter months.

The Clerk stated that the city requested to be a part of a grant application with the Partners of Scott County Watershed Coalition (PSCW) to obtain 4 doggie poop bag/trash receptacles to be located in Schultz Park, the Civic Center and two along the bike path. The City would be responsible for servicing these receptacles once they were in place. Councilmember Herrin also explained that they were working with PSCW to obtain information and resources for both the city and residents on how to properly maintain the watershed, waterways, ditches & drainage.

City Clerk Guyer briefly explained the features and the cost of a new cloud based software product introduced from G-Works called Front Desk. Council member Boddicker stated he would like to wait until the product had been out for a while and has a proven record before discussing it further.

City Clerk Guyer stated she has been working on updating the current Comprehensive Plan. She is using several other cities' Comp Plans as a template for creating a more detailed and professional Comp Plan for the City of Long Grove.

Blinkinsop motioned to adjourn. The motion was seconded by Green, all ayes, motion carries.

Submitted by:

Rosina Guyer
Long Grove City Clerk