

**CITY OF LONG GROVE
PLAN & ZONE MEETING MINUTES & PUBLIC HEARING – 21 JANUARY 2019**

Present: Mark Abdon, Kent Long and Nikki Sailor,
Merle Hermsen and Bill Rehn via conference call

Absent: None

Guests: Giles Looney, Joni Schneider, Kristy Looney, Jill & Dale Grunwald

Kent opened the meeting at 7:00 p.m. by welcoming everyone. Mark motioned to approve the agenda, seconded by Nikki.

Mark made a motion to approve the December 17, 2018 meeting minutes, seconded by Merle.

At this time, Kent asked for a motion to open the Public Hearing. Nikki made the motion, seconded by Mark.

Kent announced that this hearing was for a request submitted by the Long Grove Community Center for the purpose of obtaining a variance allowing them to use their electronic sign. He then stated anyone wishing to speak for or against this electronic sign should fill out the form we provided asking for their signature, their address and their preference on the allowance of this sign. No one present was against the use of the sign; however, there were no public attendees other than the Community Center representatives. Kent then announced the guidelines and rules that would be used in this meeting are as set forth in the Iowa Code and by the League of Cities, the Municipal Research and Service Center and the Municipal Leadership Academy.

Kent then asked the Community Center to present their request. Joni asked the Deputy Clerk for a copy of the variance request they had submitted to the City and read from that. "The Civic Center is requesting permission to reinstall our digital sign in front of the Community Building. We would locate the sign as close to the building as possible, in the shape of a "V" so that it would be visible to cars traveling in either direction. This location would minimize the effect on neighbors. We will also limit the display to minimize distractions for neighbors as well as traffic. Our vision with this sign is to promote the community. We would advertise upcoming events for the city, the school, and the non-profit groups in the community in addition to Civic League events."

Kent asked the Board if any further explanations were needed. None were brought forward.

The Deputy Clerk added some other comments that were approved at the last P&Z meeting on December 17th which should be included are that the hours of operations will be 7:00 a.m. to 7:00 p.m. with the intensity of the light being dimmed after dusk, the message changing interval is to be 5 seconds at a minimum, no time and temperature is to be displayed, the messages are to be kept to essential messages such as promoting upcoming meetings and events, no general messages such as "Merry Christmas", and advertising the Community Center Building for rent with their phone number is acceptable.

The Board of Adjustments added it would be acceptable for the Community Center to advertise an event at their location on the day the event was taking place. For example, if there was a family reunion at the Community Center they could display on the sign that the family reunion for (the name of the family) was being held there. The same for birthday gatherings that rented out the Community Center. However, the displays would just be allowed on the day of the event.

The Deputy Clerk read a note from Carol and Bob Roe who were unable to attend the meeting. The note read: "We will probably not be attending the Monday night meeting. Just wanted them to know we are ok with the proposed changes to the Civic Center sign 7:00 a.m. to 7:00 p.m. with 5 second intervals."

Kent stated that anyone wishing to speak at this time will be given a few minutes to speak, asking them to state their full name and address. The Community Center representatives stated that they appreciated the Board considering their proposal.

Kent then asked for a motion to adjourn the public hearing which was motioned by Nikki and seconded by Merle.

Kent stated that the Board will consider with fairness and objectivity, all aspects of tonight's hearing in their decision with respect to the Citizens of Long Grove, the future of the City, the Land Use Plan, the Comprehensive Plan, the Mission Statement of Long Grove, and the Oath of Office taken as elected officials of the City of Long Grove.

The Board did not ask that their decision be postponed pending additional information. They took a vote as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Abdon	<u>X</u>	___	___	___
Hermesen	<u>X</u>	___	___	___
Long	<u>X</u>	___	___	___
Rehn	<u>X</u>	___	___	___
Sailor	<u>X</u>	___	___	___

Kent announced the majority voted "aye" thereby granting the variance.

Nikki motioned to adjourn the meeting, seconded by Mark.

Respectfully submitted by Pamela Petersen, Deputy Clerk

Attachments:

Request for Variance Completed by Community Center
Pictures provided by the Community Center
Note from Bob and Carol Roe

Note: After the meeting, Vic and Michele Gorsh presented a site plan for their proposed development in Long Grove to Giles Looney and the P & Z Board. The subdivision is named MicVic Acres. Their engineer is Townsend Engineering. The site map indicated there would be four lots ranging from 4.8 acres to 6.5 acres, along with a 2.5 acre outlot. There are also two other lots for Gorsh's old home and their new home under construction which were not included in the number of lots in the subdivision. They indicated that their main entrance into the subdivision would be 270th Street. They are not asking for any utilities from the City. They indicated they had a presentation to the County on Thursday, 24 January 2019. They were told once the County has approved it, they will need to present a preliminary and final plat to the City of Long Grove.