

CITY OF LONG GROVE  
COUNCIL MEETING  
AND PUBLIC HEARING  
MINUTES  
August 8th, 2017

Mayor Limberg called the Long Grove Council Meeting to order at 7:00 pm at City Hall.

Roll Call: Present: Blinkinsop, Oechsner, Cook, Drumm, Herrin

The agenda was approved on a motion by Blinkinsop, seconded by Drumm, all ayes, motion carries. Drumm motioned to approve the consent agenda, seconded by Oechsner, all ayes, motion carries. The Mayor welcomed guests. Guests from the Scott County Board of Supervisors provided the Council with a status report of projects and financials. The Mayor thanked the Board of Supervisors for the assistance received from the Sheriff's Department and the clearing of ditches along the county roads.

The Mayor opened the Public Hearing for Ordinance 01-2017: Smoke Free Parks and Facilities. Guest Jackie Wilcox asked the Council for clarification on how the Ordinance will be enforced and if there were any situations or complaints which arose that caused the Ordinance to be brought to the Council's consideration. The Clerk stated that the Ordinance was brought to Council as a recommendation from the Scott County Health Department to improve the City's standing as a healthy community and that the Scott County Health Department was providing signs that would assist with the enforcement of the Ordinance. With no further comments the public hearing was closed.

A roll call vote was taken to approve the 1<sup>st</sup> reading of the Ordinance 01-2017: Smoke Free Parks and Facilities and was approved with all ayes. Cook motioned to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 01-2017, Herrin seconded, all ayes, motion carries. Ordinance 01-2017 was passed. Blinkinsop motioned to approve the Committee of the Whole (COW) recommendation to accept the GIS Midland contract and associated fees with mapping to begin approximately in September. Drumm seconded the motion, all ayes, motion carries. Drumm motioned to approve COW recommendation to accept the proposal from the State of Iowa Auditor's to perform the City's FY17 Audit. Motion was seconded by Oechsner, all ayes, motion carries.

Cook motioned to approve the COW recommendation for the purchase and use of time tracking software, ExakTime, seconded by Drumm, all ayes, motion carries. The Mayor requested the Council skip item E. of "Old Business," QC Analytical Contract revisions, until after item F. of "New Business," Employee Reinstatement. Cook motioned to approve the COW recommendation to table employee handbook revisions until further notice, seconded by Blinkinsop, all ayes, motion carries.

The Council discussed Iowa Codifications email requesting to know if the Council would like to follow Iowa Code to allow fireworks or ban fireworks and would include this decision in the current recodification process. The Council agreed to mirror the states firework codes at this time.

The Council agreed to set a Finance Committee Meeting in order to discuss options for purchasing or leasing copier equipment. The Council reviewed a quote submitted by 3E electrical for generator maintenance and requested the Clerk to obtain additional information. The Council reviewed a quote submitted by LL Pelling CO for street sealing. The Council agreed to set establish a Street Committee meeting to discuss the quote in more detail.

The Clerk requested the Council consider utilizing Oelerich & Associates, PC for payroll services. The Council stated they would address payroll accounting in further detail at a Finance Committee Meeting. The Mayor informed the Council of Tony Saladino's request to withdraw his letter of resignation and to be reinstated as an employee of Long Grove in his previous position. The Council agreed that upon receipt of a letter from Saladino requesting to withdraw his previous letter of resignation he could be reinstated. The Council requested the Clerk notify QC Analytical of the change.

A discussion took place regarding obtaining additional specialized legal counsel to temporarily supplement the City Attorney. Blinkinsop motioned to accept a firm for supplement legal counsel at a rate of \$250.00 per hour. Seconded by Oechsner, all ayes, motion carries. Kevin Bailey with MSA Engineering offered his services to the City for writing a proposal for the design portion of the RFP's for a trail and streetscape project. The Council thanked Bailey and stated they would like need to further discuss the goal setting topic of complete streets.

Herrin provided an update from the Community Service Committee stating that she and Niki Sailor would begin attending monthly Civic League meetings to act as liaisons of communication between the League and the City. Herrin also asked the Council for input on creating a newsletter. Deputy Clerk provided the Council with a rough draft newsletter for review and consideration. The Mayor opened the meeting to public comments and received questions addressed to the City Attorney, and then closed the public comments.

Due to Clerk typing error on the consent agenda, a motion was made by Cook to amend the previous motion to approve consent agenda. Cook motioned to approve the consent agenda with the exception of claims for July 8<sup>th</sup>. Motion was seconded by Blinkinsop, all ayes, motion carries.

Michael Limberg  
Mayor

Rosina Boddicker  
City Clerk

## **July 2017**

Meloy, legal consultation	\$250.00
Boss, office equip	\$397.58
Central Scott Telephone, phn, fax, inter	\$203.99
First Central Bank, autopay,service fee	\$69.20
Iowa Division of Criminal Labor,app fee	\$15.00

Iowa One Call, utility locates	\$16.20
Midamerican Energy, gas	\$38.80
QC Analytical Services, LL, wstwt labs	\$522.00
Republic Services, waste recyl	\$4,403.49
River Valley Turf, Equip maint	\$205.48
Scott County Sheriff's Office, patrol	\$1,430.00
Tri-City Blacktop, upm street main	\$264.00
Wex Bank, veh fuel	\$411.93
<b>Total</b>	<b>\$8,227.67</b>

#### **August 2017**

Iowa East Central Train, cust contrib	\$12.00
AFLAC, employee contrib	\$36.80
Tony Saladino, ph, supp	\$50.00
Grainger, maint and repair	\$58.30
RK Dixon, copier main	\$69.09
Wells Fargo, copier lease	\$93.33
Alliant Energy, gas	\$99.60
Humane Society of Scott Co. anm cntrl	\$100.00
Napa Auto Parts, equip maint	\$109.07
QC Analytical, LLC, wtr, test, reports	\$115.00
Tires-N-More, veh tires	\$118.48
Tom Engelmann, CPA, consultation	\$150.00
Waddell & Reed, employee contrib	\$200.00
Iowa DNR, sewer fee	\$210.00
River Valley Turf, park equip maint	\$234.16
Jerry's Ace, supplies	\$243.95
PS3 Enterprises, INC, park equip	\$254.00
Lincoln Automotive Service, INC maint	\$259.48
Rosina Boddicker, exp, conf	\$267.01

North Scott Press, mins, add, renewal	\$282.52
USPS, stamps	\$294.00
QC Times, public notice	\$310.00
Iowa League of Cities, conf regist	\$615.00
Treas, State of Iowa, W/H	\$684.00
Collection Services, employee contrib	\$800.00
A-L-L Equipment, Inc. maint and repair	\$824.04
Treas, State of Iowa, sales tax	\$975.00
EES, Inc, ww repair	\$1,554.00
Long Grove Electric, inspect srvc	\$1,575.00
QC Analytical, LLC, op support	\$2,459.45
IPERS, July payroll	\$3,059.63
IRS, 941	\$4,860.99
Payroll, July	\$14,329.75
RPGI, elec	\$22,477.06
<b>Total</b>	<b>\$57,780.71</b>