

CITY OF LONG GROVE
COUNCIL MEETING
MINUTES
February 9, 2016

Mayor Limberg called the Long Grove City Council Meeting to order at 7:00 PM at City Hall.

Roll Call: Present: Blinkinsop, Gregorich, Herrin Absent: Cook, Thiessen

The agenda was approved on a motion by Gregorich and seconded by Blinkinsop, all ayes, motion carries.

Council member Cook arrived at 7:05 p.m. The consent agenda was approved on a motion by Blinkinsop, seconded by Gregorich, no vote was taken.

The claims for February 9, 2016 were approved on a motion by Blinkinsop, seconded by Herrin, all ayes, motion carries.

The January 12, 2016 meeting minutes were not approved. Council requested three items that were discussed in that meeting be noted in those minutes: the city purchased a culvert on Rose Hill Drive for approximately \$1,000; although the engineering firm was approved, they will be reviewed during the year; and, the city's attorney was asked to provide information on the procedure to repeal or modify the sidewalk plan. Gregorich commented that the minutes are to be accurate and not biased so we have to be careful that we are not willfully leaving anything out. Also, public comments should be reflected in the minutes. Herrin motioned that the approval of the January 12, 2016 meeting minutes be tabled until further review, Gregorich seconded, all ayes, motion carries.

The Public Works Report was approved on a motion by Blinkinsop, seconded by Cook, all ayes, motion carries.

The Mayor welcomed guests to the meeting. He opened the public hearing on the well house and addressed a question from Dale Grunwald on the size of the well house. The Mayor closed out the public hearing on the well house.

The public hearing date for the fiscal year 2017 proposed budget was set for March 8, 2016 on a motion by Cook, seconded by Gregorich, all ayes, motion carries.

Blinkinsop motioned to donate \$100 to North Scott Post Prom, seconded by Gregorich, all ayes, motion carries.

Gregorich motioned to accept the appointment of Erica Allan to the Plan & Zone Commission, seconded by Herrin, all ayes, motion carries.

Committee of the Whole meeting recommendations were presented by Gregorich. The recommendations were: employee job reviews be performed every other year; the city offer insurance to employees; review of sick days and comp time; the city to provide the two employees in the field with Smart phones to be used for city business only; a full audit be conducted; electronic tracking of city employees time; review the use of part-time employees; work detail and job ticketing; the Mayor and/or city council must approve in advance any conferences city employees are attending; approval of cash requirements by the Mayor and/or council before purchasing; the city no longer reimburses alcohol on expense reports; and all city documents must be scanned and placed on a cloud. Gregorich motioned that the city no longer reimburse for alcohol on expense reports, Herrin seconded, all ayes, motion carries. Cook made a blanket motion to table all the recommendations, excluding the alcohol and the scanning of city documents, to the Committee of the Whole Meeting scheduled for February 25, 2016, seconded by Blinkinsop, all ayes, motion carries.

McCubbin reported that at least five sets of the well house plans have been purchased. Blinkinsop motioned to approve the updates to the well house plans, seconded by Cook, all ayes, motion carries.

A discussion followed on the sidewalk project. Cook motioned to extend the current deadlines for new construction by two years for each phase of the current sidewalk plan; Blinkinsop seconded, but no vote was taken. Dan Brown made a comment that council should determine if the sidewalk plan was actually voted on and approved by the previous council before modifying it. Once it is voted on to extend the sidewalk program, it has been validated. The Mayor, after consulting with the city attorney, struck the motion to extend the current deadlines for new construction by two years for each phase of the current sidewalk plan until such time as a municipal attorney can review the plan and provide a second opinion. Blinkinsop made a motion to approve the \$1500 retainer fee for attorney, Mike Meloy, to review the legality of all the motions and documents from the original sidewalk plan, Gregorich seconded, all ayes, motion carries. A meeting was scheduled with Mike Meloy on Thursday, 11 February.

A discussion followed on the Rose Hill Drive culvert and rough grade process. Gregorich questioned the rough grade process and who would pay for the dirt. McCubbin noted that at one of the city council meetings, Dale Grunwald had agreed to donate whatever dirt was needed for the sidewalk program. Grunwald commented that McCubbin knew ahead of time what the plans were - it was mentioned in a number of city hall minutes. Gregorich had suggested at a previous meeting that barricades be put up on the sidewalk on Rose Hill Drive and it was confirmed that had been done. Blinkinsop asked that a copy of the sidewalk ordinance be given to Mike Meloy for review, along with the sidewalk permit for the property on Rose Hill Drive.

The City was awarded a \$2,750 tree project grant from Alliant Energy's branching out partnership with Trees Forever. Blinkinsop made a motion to approve that grant, Cook seconded, all ayes, motion carries.

The Mayor opened the meeting for public comments. Jim Wiebel had several comments and questions on the sidewalk project. The City's attorney recommended he submit his concerns in writing to the city clerk. She would forward them to council members and attorneys for recommendations. The Mayor told Jim Wiebel that he would be made aware of the next open meeting to address his comments. Dale Grunwald asked the council about commercial property in Long Grove and what they would like to see for the future in Long Grove. The Mayor responded that the new council has only been onboard for about a month, so it's not anything they've discussed as a group and he stated it could be addressed at another meeting.

The Mayor closed public comments. Gregorich motioned to adjourn the meeting, Herrin seconded, all ayes, motion carries.

Michael Limberg
Mayor

Pamela Petersen
Deputy City Clerk

February Claims

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|------------------------------------|-----------------|
| Central Scott, ph, fax, internet | \$ 195.06 |
| Midamerican, gas | \$ 277.11 |
| First Central, auto pay fee | \$ 33.40 |
| Alliant Energy, street lights | \$ 88.02 |
| RPGI, electric | \$17,308.42 |
| AFLAC, Tony contrib | \$ 36.80 |
| Collection Services, child supp | \$ 800.00 |
| Jerry Ace, supp | \$ 21.97 |
| North Scott Press, min | \$ 174.66 |
| RK Dixon, copies | \$ 41.25 |
| Waddell & Reed, emplee contrib | \$ 200.00 |
| Joel McCubbin, ph, milg, summit | \$ 666.53 |
| Tony Saladino, ph, wash | \$ 37.00 |
| Payroll | \$12,880.37 |
| Treas, State of Iowa W/H | \$ 669.00 |
| Treas, State of Iowa, sales tax | \$ 754.74 |
| Wells Fargo, Feb copier lease | \$ 93.33 |
| Scott County Auditor, elections | \$ 1,551.87 |
| Long Grove Civic League, stipend | \$ 2,870.00 |
| Wex, fuel | \$ 239.97 |
| QC Analytical, testing | \$ 465.00 |
| Scott County Sheriff, patrol | \$ 1,402.50 |
| State Hygienic Lab, testing | \$ 12.50 |
| Irby, gloves | \$ 128.41 |
| Display Sales, banners | \$ 1,700.00 |
| Lamp Post Globes, globe | \$ 110.90 |
| Iowa East Central Train, cust cont | \$ 7.00 |
| Iowa One Call, locates | \$ 13.50 |
| Republic Services, waste, recyc | \$ 4,231.50 |
| Wells Fargo, Mar copier lease | \$ 93.33 |
| IPERS, Feb PR | \$ 2,836.18 |
| IRS, 941 | \$ 4,798.24 |
| Gilkison Building, CH basement | \$ 4,450.00 |
| IAMPO, dues | \$ 20.00 |
| Lincoln, wiring plow | \$ 176.06 |
| Unity Point, dues | <u>\$ 30.00</u> |
| Total | \$59,414.62 |

